

**MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 40 - WPM 14-06-2024 ENGLISH 40 - WPM BATCH - 503**  
**FINAL ANSWER KEY**

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	System unit consist of _____	Microprocessor	Input / Output Cards	Memory Chips	All of these	D	D
2	Which type of social network allows us to connect to some specific people or institutions of our area of interest?	Local Area Network	Private network	Networking social Network services	WWW	C	C
3	Capacity of DVD-ROM is	500 MB	4.7 GB	700 MB	1 TB	B	B
4	It is possible to change wallpaper in windows 7.	TRUE	FALSE			A	A
5	HDD can contains multiple data disks	TRUE	FALSE			A	A
6	In MS WORD, Italic character are slanted than regular Characters.	TRUE	FALSE			A	A
7	To insert Hyperlink _____ shortcut key is used	Ctrl+H	Ctrl+K	Ctrl+I	Ctrl+L	B	B
8	_____ group of insert ribbon you can create Smart Art Graphics.	Illustrations	Pages	Link	Table	A	A
9	In MS Word, Which Ribbon shows what fonts are available for use ?	View	Page Layout	Reference	Home	D	D
10	_____ Is a blinking straight line where we can type the matter.	Cursor	Bar tab	Insertion Tab	Point	A	A
11	How many default sheet spreadsheet application?	3	2	4	1	A	A
12	We can give many conditions on many columns at a time using _____ filter.	Advance	Auto	Custom	Merge	A	A
13	MS-Excel stores data in _____ form.	Tabular	Graphical	Rotational	None of these	A	A
14	In MS-Excel, to apply protection to active sheet _____ command is used.	Protect	Preserve	Power	Perform	A	A
15	Which option from following is used to add header in MS Excel 2010 ?	add tab -> title	insert tab ->header& footer	embed->header & footer	link ->header & footer	B	B
16	In PowerPoint, the symbols which are not on keyboard, can be added .	TRUE	FALSE			A	A

17	By pressing escape key we can _____ the running slide show.	Close	start	stop	None of these	C	C
18	In PageMaker _____ tool is used to scroll in document.	Hand	zoom	Rectangle	Polygon	A	A
19	Slide Orientation command is available in _____ tab in Powerpoint.	Home	Design	Transition	View	B	B
20	To print a PowerPoint presentation _____ shortcut key is used.	Ctrl+P	Ctrl+V	Ctrl+C	Ctrl+A	A	A
21	_____ is examples of cloud storage	Google Drive	Yahoo Briefcase	Microsoft One Drive	All of these	D	D
22	_____ can permanently damage software applications	Virus	System Software	Application Software	Antivirus	A	A
23	Application and System is a type of _____	Virus	Software	Hardware	Antivirus	B	B
24	'Shut down' option is present under the _____	Start	Title bar	Status bar	Desktop	A	A
25	Hard Disk is _____ type of memory	Primary	Secondary	Virtual	Cache	B	B